

Quick Reference – Add a page

Tips:

- Always return to desktop view to publish; if you publish from mobile view, the calendar spontaneously resizes itself—no one at Wix can figure out why (If the calendar resizes itself, just go back to the page with the calendar and resize it back to original size, just as you would resize a text box)
- If you hide a page in desktop view, you must also hide it in mobile view (separate functions)

Adding a Page - Steps

1. Duplicate existing page or template page
2. Rename the page
3. Change the SEO name
4. Change the tab name
5. Move page under appropriate heading
6. Mark page as hidden, if applicable
7. Add content to page
8. Adjust mobile view (As noted above, if you hide a page in desktop view, you must also hide it in mobile view unless you want it visible only in mobile view)
9. Return to desktop view
10. Publish

Hint: As you add content to the page, group together headings & text boxes; it can be helpful to go into mobile view as you add elements